

## GETTING READY

### Exterior | Front/Back



- Remove cars from driveway
- Close all windows
- Sweep walkways
- Pick up leaves/sticks/branches
- Put away toys & bicycles
- Store away seasonal decor
- Store garden tools & supplies
- Remove all hoses
- Straighten & arrange deck furniture
- Clean pool area

### Interior | Main Areas



- Remove personal items/photos
- Remove visible clutter
- Open shades and blinds
- Replace burned out light bulbs
- Tidy up children's toys
- Empty waste baskets
- Hide pet dishes/toys/beds
- Vacuum carpets
- Sweep floors
- Turn off televisions
- Turn on all lights
- Turn off all fans

### Interior | Kitchen



- Remove items from refrigerator door
- Store food in cabinets
- Remove clutter from counters & stove
- Stow small appliances
- Hide soaps, cleaning items, dish towels, & sponges
- Clear sink of dishes
- Put away drying rack
- Organize items on open shelves
- Place bowl of fruit on counter

### Interior | Dining Room



- Straighten/push in dining chairs
- Add centerpiece & candles
- Set the table for dinner
- Add a vase with flowers
- Add a bottle of wine & glasses

### Interior | Bedrooms



- Make the beds
- Arrange decorative pillows
- Put away clothing & shoes
- Clean under the bed
- Clear surfaces of clutter

### Interior | Bathrooms



- Make the bathroom sparkle
- Hang fresh towels
- Clear counter of toiletries
- Clean mirrors
- Clean toilets & close lids
- Remove all items from tub & shower

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